

**NSITE’s CMS 101 Program Roadmap 2025**

| **Week** | **Course Code** | **Course Title and Curriculum** |
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| 1 | DAU: CON 0140 | **Prerequisite: Defense Acquisition University (DAU) Course: Introduction to Contract Management Support**  Enrollment through NSITE into this self-paced introductory course offered by DAU. |
| 2 | CMS 101, Course 1 | **Introduction to Contracts & Contract Administration:** Focus on providing comprehensive knowledge on the activities necessary to manage contracts after award, ensuring successful execution and closure.  **Key Learning Components:**   * Overview of post-award processes including contract modifications and adjustments. * Techniques for resolving disputes and managing contractor performance issues. * Ensuring compliance with contract terms and conditions throughout the contract lifecycle. * Effective communication and documentation strategies for contract administration. |
| 3 | CMS 101, Course 2 | **Firm Fixed Price Contracts (incl. FFP Contract Closeout)**: Focus on the essentials of Firm Fixed Price Contracts, emphasizing contract management and administration for fixed-cost engagements.  **Key Learning Components:**   * Understanding the structure and implications of fixed price contracts. * Techniques for effectively negotiating and managing scope within fixed budgets. * Strategies to mitigate financial risks and manage contract deliverables. * Best practices for performance monitoring and contract compliance. |
| 4 | CMS 101, Course 3 | **Cost Plus Contracts (incl. CP Contract Closeout)**: Focus on nuances of cost-reimbursement contracts, offering insights into their administration and strategic use in projects where costs are uncertain.  **Key Learning Components:**   * Differentiating among various types of cost-reimbursement contracts. * Managing uncertainties and risks associated with cost overruns. * How to establish clear guidelines for allowable and allocable costs. * Implementing effective controls and monitoring of contract performance. |