



# Your Talent Management Solution

At NSITE, we're focused on connecting employers with talented, dedicated people who are blind, visually impaired, and/or veterans. We prepare these job seekers to immediately make high-quality contributions in your workplace by offering a variety of programs and experiences that allow participants to achieve certifications and credentials that will elevate your workforce.

“I went through *Effective Supervision* and I know I'm doing better as a leader for my team and I'm positively affecting my department. Now, after *Business Essentials* I can better support my agency and I got a promotion!”

—Teneay Wall

Our program offerings for job seekers who are blind, visually impaired, and/or veterans include:

## Business Basics

Job seekers get an introduction to business concepts in functional areas, including:

- Operations
- Business Development
- Marketing
- Finance
- Human Resources
- Supervision

## Professional Mastery of Office Technology for Employment (ProMOTE)

Developed to address the intersection of assistive technology and common business applications, ProMOTE helps job seekers gain a competitive edge in today's workplace.

- Delivers advanced assistive technology training for users who are blind or visually impaired.
- Teaches the most common computer-related office tasks from start to finish.
- Provides mastery of Microsoft Word, Excel, PowerPoint, and creation of accessible documents.
- Develops troubleshooting and internet research skills.
- Provides simulations that apply acquired skills to project-based, time sensitive tasks.

## Cisco Academy

Job seekers prepare for a Cisco Certified Network Associate (CCNA) credential, learning information technology (IT) and cybersecurity fundamentals.

- Adapted to accommodate the learning styles of people who are blind or visually impaired.
- The CCNA is a professional certification recognized throughout the IT industry.
- Career coaching from resume writing and mock interviews, to professional networking and workplace etiquette.
- After certification, participants are offered a three-month paid internship with a Fortune 1000 company.

## Business Essentials

Participants dive into business strategies, operations, and entrepreneurship. Our programming keeps them on track with top business school graduates through simulations that include management of their own business portfolio.

- Small teams develop business strategies to aid in understanding market competition.
- Teams drive budget decisions on investments in training, customer care, and technology.
- Coursework is paired with team meetings and coaching from local business school dean.

## Contract Management Support (CMS)

Participants gain the technical skills and knowledge needed for high-growth career opportunities in contract administration.

- Participants learn principles foundational for careers in contract management.
- Graduates qualify for a variety of contract management support positions.
- Developed in partnership with the Defense Acquisition University of the U.S. Department of Defense.

## Information Assurance

Job seekers receive training for a career in IT through preparation for CompTIA certification.

- Provides knowledge and experience needed for A+, Network+, and Security+ certifications by the Computer Technology Industry Association (CompTIA).
- Participants gain understanding of the most common hardware and software technologies used in business and the skills needed to support complex IT infrastructures.

## Sourcing Certificate Program

Participants are certified in talent recruitment and enter a career path with ample opportunities for growth.

- Provides comprehensive instruction in the use of recruiting tools.
- Offers training needed for certification in sourcing and support for job placement.



For more information,  
please visit [nsite.org](https://nsite.org) or contact:

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